STATUS REPORT

Date: 6 January 1964

Indispensable Records for Emergency Use

TO:	Office	of Records	Management,	National	Archives	and	Records	Service
	General	Services	Administrati	on, Washi	ngton 25,	D. (C.	

(Department or Agency)

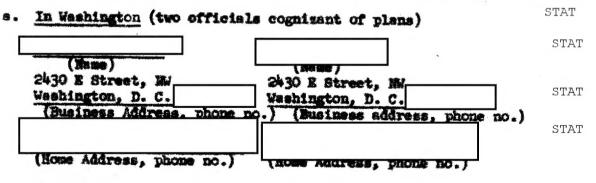
(Major Bureau or Office)

1. a. Location: (X) Special Records Depository or () Key Field Office

Classified Information
(Room Number, street address)

(City and State)

- b. Have agency relocation officer and the security officer approved this location? Yes
- c. Have practical arrangements been completed for making the records available to agency personnel at the relocation site in case of emergency? Yes
- d. If reliance is placed on assembling duplicates now located in field offices, so indicate NO. In such event officials names in paragraph 4 must be cognizent of plans.
- Brief indentification of records at each location: Records essential for continuing Agency operations in an emergency. Additional information is classified.
- 3. Has this selection of indispensable records been reviewed within the last 6 months in the light of determinations of essential functions in an emergency and of protection of legal and other rights? Yes
- 4. Officials authorized to make records available within security regulations:



b. Outside Washington (two officials at different locations cognizant of plans

(Classified	Information)
(Name)	(Bosse)
(Business Address, phone no.)	(Business Address, phone no.)
(Rome Address, phone no.)	(Home Address, phone no.)

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5.	Is your agency's progres in full operation and now capable of meeting emergency requirement? X Yes No (If answer is No, Indicate factor causing delay, and estimated date of readiness on reverse side.)	' 8
6.	A copy of this report has been forwarded to the officials named in paragraph 4-b.	STAT
	REPORTED BY: (Name and Title) Code and Extension	STAT